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| **PREMISES INFORMATION SHEET** | **LOCALITY REF NO: Office use only**  | **LOC** |

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| **ADDRESS**  |  xxxx |
| **CONTACT 1** |  xxxx  | **RELATIONSHIP** | Owner  |
| EMAIL: | xxxx | MOBILE NO. xxxx | HOME NO. xxxx |
| **CONTACT 2** |  xxxx | **RELATIONSHIP** | Owner  |
| EMAIL: | xxxx | MOBILE NO. xxxx | HOME NO. xxxx |

 My property may be used for:

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| **FILMING** |  |
| **PHOTO SHOOTS** |  |
| **WEDDINGS**  |  (my premises has been approved by the local Council) |
| **PARTIES** |  |

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| **DESCRIBE YOUR PROPERTY** | When built, style etc |
| **NO. of BEDROOMS**  |  | **RECEPTION ROOMS** |  |
| **ARE ANY AREAS OFF LIMITS?** |  |
| **OUTSIDE SPACE?** | Garden? Drive way? Shed? Treehouse? |
| **IS THERE ACCESS TO WI-FI** |  |
| **DO YOU HAVE ELECTRICITY?** |  |
| **CAN CREW USE TOILETS?** |  |
| **ANY NOISE NEARBY?** | School / train / road / flight path |
| **IS THERE PARKING ON SITE?** |  |
| **ON STREET PARKING?**  | Free / P&D / permit holders / single yellow / double lines / red route / none |
| **DO YOU HAVE A FLOORPLAN** |  |

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| **Filming shoots are usually a 12 hour day / photo shoots a 10 hour day.** **Are there any restrictions to hours of access, such as no entry before 0800 or after 2100.**  |
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| **What is your local Council?** |  |
| **Is there a Residents Association or Property Management Co?** If yes please give details |  |
| **Would you want your neighbours informed about hours of the shoot?** |  |

In principle would you allow the following on your Premises (please answer yes or no). Locality will provide you with further details if the Production wish to include any of the above so you can make a more informed choice.

**Stunts:** YES or NO

**Animals:** YES or NO

**Weapons:** YES or NO

**Smoking / Smoke effects:** YES or NO

**Pyrotechnics:** YES or NO

**Snow / Rain / Wind effects:** YES or NO

**Nudity:** YES or NO

**Immoral content / Drug reference:** YES or NO

**Cooking:** YES or NO

**Drones:** YES or NO

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| **It is not unusual for the Production to want to move items/furniture or bring in set dressing items. Is there any items that you would not want them to touch?** |
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| **Please let us know if there are specific restrictions to your Premises such as being Grade Listed that would prevent Production from painting or fixing?** *(The Production will give exact details of what they require so you can make a more informed decision, we also take a deposit from them to cover repairs.)* |
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| **Do you require your floors to be covered to prevent wear and tear?** Usually only necessary for crews of over 35 |
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| **Please give details of any restrictions you enforce in your property due to religious beliefs, allergies, phobias etc.** |
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**Please write any other relevant information you want us to know:**

 I am happy to use Locality’s Location Hire Agreement

 I own or have permission to use the photographs I have provided

 I do not want to charge for recces

 I accept that Locality retains 20% more than the Location fee remitted to me

 I have read and agree to Locality’s Privacy Policy

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| This form was completed by: |  | On the date : |  |