

Site Information Document - Commercial



Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- Negotiate all location hire fees.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

The Owner:

- Should supply personnel to oversee the film crew on site, this includes site visits and during the period of access. Locality can provide this if you are unable to.
- Should be available to check the location after the shoot and complete the Sign Off Sheet.

The Production must always:

- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- The Production is solely responsible for all items of equipment and vehicles, the owner does not accept responsibility for any lost or stolen items.
- To have at least one "appointed first aid person" on site at all times.
- Not to move or touch the owners possessions unless noted in the contract particulars.
- Not to move or operate the owners machinery.
- Avoid identifying the owner, personnel, visitors or tenants, on screen in any manner unless specific permission has been obtained.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Film days are 12 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

Disclaimer: All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

Location Reference:	LOC5867
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Description of property
This underground car park is full of genuine car memorabilia and a varied selection of motor vehicles, motor bikes, bicycles, toy car collections, for sale or use as props. The space its accessed via a slope from street level. Height restriction about approx 9' (there are some lower beams). Approximate total area 77' x 50' (not including the entrance slope) The Wurlitzer juke box is sweet and there is a reception room and small kitchen area to use.

Property

Areas off limits	office area cannot be accessed
Rooms available on ground floor	none
Rooms available on upper floors	none
Number of floors	basement / underground level only
Outside spaces (garden/roof)	none
Drive inside building	yes
Floor covering required	no
Ceiling height	approx 9' (there are some lower beams)
Noise from schools/transport	occasional music from above
Is sound proofed?	no

Access

Permitted hours of access	any, very flexible
Specific to the location	access via a ramp off a city street
Site visit requirements(charged for, escorted, etc)	n/a
H&S or PPE requirements	n/a
Shared site/tenants	n/a
Max persons on site	n/a
Disabled access	yes
Lift	no
Directional signage	can be put up

Welfare

Toilets	none	Heating	some
WiFi	none	Water	yes
Electricity	yes	Shelter	yes

Set Dressing: Can production

Move furniture	all items can be moved about
Drill, nail, stick or fix	possible if put back okay
Paint	possible if put back

Construction: Can production

Attach to building	yes
Dig/excavate	no

Lighting:

Black out	not needed
Control of lights	possible
Lighting from outside	n/a

Vehicles:

Access	Via a ramp from main London street
Parking on site	tight for any other vehicle than those on sale
Width/height restrictions	yes
Other possible parking areas	street outside has parking meters
Speed limit on site	n/a
Road outside controlled by	Redbridge Council

Owner will consider allowing:

Animals on site	yes
Nudity	yes

Smoking	prefer not depends on the scene
Snow / Rain / Wind effects	prefer not depends on the scene
Immoral content / Drug scenes	fine
Drones	possible
Haze / Smoke effects	possible
Naked flame	no

Other points, restrictions or policies associated with this location	
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