Site Information Document - Commercial



Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- · Negotiate all location hire fees.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- · Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

The Owner:

- Should supply personnel to oversee the film crew on site, this includes site visits and during the period of access. Locality can provide this if you are unable to.
- Should be available to check the location after the shoot and complete the Sign Off Sheet.

The Production must always:

- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- The Production is solely responsible for all items of equipment and vehicles, the owner does not accept responsibility for any lost or stolen items.
- To have at least one "appointed first aid person" on site at all times.
- Not to move or touch the owners possessions unless noted in the contract particulars.
- Not to move or operate the owners machinery.
- Avoid identifying the owner, personnel, visitors or tenants, on screen in any manner unless specific permission has been obtained.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Film days are 12 hours Photoshoot days are 10 hours Unit base is up to 24 hours

Disclaimer: All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

LOC5816

Description of property

Established in 1895, this 9 hole course is set within a 120 acre Site of Special Scientific Interest, where heather and gorse-lined fairways are laid out on a natural heathland landscape around a beautiful old clubhouse and windmill. The clubhouse sits atop a hill with commanding country views.

The course is configured with nine holes and eighteen separate tees which are positioned so that they change the appearance of every hole to a greater or lesser extent. Sometimes the tee placements are shorter or longer on the back nine, other times they're located on the other side of the fairway, offering a different angle of play.

Property

Areas off limits	the office
Rooms available on ground floor	
Rooms available on upper floors	private dining area, kitchen
Number of floors	2
Outside spaces (garden/roof)	seating outside
Drive inside building	no
Floor covering required	no
Ceiling height	normal
Noise from schools/transport	none
Is sound proofed?	no

Access

Permitted hours of access	Dependent upon club meetings
Specific to the location	sits on top of a hill. The road up is hard standing and has some potholes
Site visit requirements(charged for, escorted, etc)	no
H&S or PPE requirements	not required
Shared site/tenants	
Max persons on site	150
Disabled access	yes
Lift	no

Welfare

Toilets	yes on site	Heating	yes
WiFi	yes	Water	yes
Electricity	yes	Shelter	yes

Set Dressing: Can production

Move furniture	yes
Drill, nail, stick or fix	possibly
Paint	

Construction: Can production

Attach to building	possibly
Dig/excavate	no the ground around the windmill is SSSI protected and cannot be dug into or covered.

Lighting:

Black out	possible
Control of lights	yes
Lighting from outside	possible

Vehicles:

Access	the hardstanding gravel drive, has some potholes
Parking on site	plenty on site
Width/height restrictions	none
Other possible parking areas	plenty on site
Speed limit on site	5 mph
Road outside controlled by	Surrey Film Office

Owner will consider allowing:

Animals on site	possibly
Nudity	dependent upon the scene, no adult content
Smoking	possibly
Snow / Rain / Wind effects	possibly
Immoral content / Drug scenes	possibly
Drones	possibly
Haze / Smoke effects	possibly
Naked flame	possibly

Other points, restrictions or policies associated	The ground around the windmill is SSSI protected and cannot be
with this location	dug into or covered.