

Site Information Document - Residential



Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- Negotiate all location hire fees.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

The Owner:

- Should supply personnel to oversee the film crew on site, this includes site visits and during the period of access. Locality can provide this if you are unable to.
- Should be available to check the location after the shoot and complete the Sign Off Sheet.

The Production must always:

- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- The Production is solely responsible for all items of equipment and vehicles, the owner does not accept responsibility for any lost or stolen items.
- To have at least one "appointed first aid person" on site at all times.
- Not to move or touch the owners possessions unless noted in the contract particulars.
- Not to move or operate the owners machinery.
- Avoid identifying the owner, personnel, visitors or tenants, on screen in any manner unless specific permission has been obtained.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Film days are 12 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

Disclaimer: All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

Location Reference:	LOC4488
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Description of property
Picture postcard English country cottage set in a large garden in a quiet area. This delightfully unmodernised 1950's style house has an open plane kitchen/dining room/ lounge on the ground floor, and three bedrooms and bathroom upstairs.

Areas off limits	none
Rooms available on ground floor	open plan kitchen - dining room - sitting room
Rooms available on upper floors	three bedrooms and bathroom
Number of floors	2
Floor covering required	sometimes
Outside spaces (garden/roof)	garden - big garage and summerhouse
Drive inside building	no
Number of kitchens on site	1
Production may cook in the kitchen	yes
Basement/cellar may be used	none on site
Garage/outhouse may be used	big garage and summerhouse can be used for Welfare
Noise from schools/transport	quiet

Household

Are willing to move out	yes if production provides alternative accommodation for owner and dog.
Neighbours do need informing	Yes - friendly and can be approached
Restrictions due to religious beliefs, allergies, phobias etc	no
Tenants Residents Association or Property Management Company	no

Access

Permitted hours of access	0800 to 2100
Specific to the location	residential area so be sensitive to homeowners and businesses

Site visit requirements(charged for, escorted, etc)	none
H&S or PPE requirements	none
Shared site/tenants	no
Max persons on site	its a small cottage
Disabled access	none
Lift	none
Directional signage	can be put up

Welfare

Toilets	the toilet upstairs is on a septic tank so can only be used by 5 or less people. Production should bring in toilets.	Heating	radiators on site
WiFi	yes	Water	yes mains
Electricity	13 amp mains	Shelter	the summerhouse and garage can be used or tent in garden

Set Dressing: Can production

Move furniture	possible if replaced
Drill, nail, stick or fix	possible if reinstated
Paint	possible if reinstated

Construction: Can production

Attach to building	possible
Dig/excavate	possible

Lighting:

Black out	possible
Control of lights	possible
Lighting from outside	stands in garden

Vehicles:

Access	The road to the property is an unadopted road with speed bumps belonging to Enfield council. When that road ends it becomes a private road owned by 'Lugs' at number 5. All residences have a legal access to use the road for access to properties.
Parking on site	4-5 spaces in gravel driveway outside the property
Width/height restrictions	none
Other possible parking areas	neighbours are friendly and can be asked. Forty Hill car park could be a unit base
Speed limit on site	none
Road outside controlled by	Enfield council

Owner will consider allowing:

Animals on site	The owner has one dog / willing to place in kennels if production pay for it.
Nudity	owner doesn't mind
Smoking	if required
Snow / Rain / Wind effects	if required
Immoral content / Drug scenes	if required
Drones	if required
Haze / Smoke effects	smoke alarms on site can be covered
Naked flame	possible

Other points, restrictions or policies associated with this location	
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