

# Site Information Document - Commercial



## Locality will:

- Liaise with production and owner at all times to organise site visits, answer questions, discuss fees etc.
- Ask production to complete an Intentions Form detailing all requirements.
- Negotiate all location hire fees.
- Discuss those intentions with the property owner.
- Draw up a Location Hire Agreement for both parties to sign.
- Supply invoices and collect payment on behalf of the owner.
- Sort out any after-shoot problems.

## The Owner:

- Should supply personnel to oversee the film crew on site, this includes site visits and during the period of access. Locality can provide this if you are unable to.
- Should be available to check the location after the shoot and complete the Sign Off Sheet.

## The Production must always:

- Produce a Health and Safety Risk Assessment to cover the action on site.
- Pay the location hire fee before the first day of access.
- Pay a Damage Deposit ranging from £500 to £10,000 based on the amount of areas accessed/type of property/length of time on site.

## When filming on site Production is expected to:

- Never remove, cover or block emergency signage.
- Remove all waste it creates at the end of each day and within the times of hire period. (Additional charges may occur if premises are not left in satisfactory condition).
- Supply security personnel to man the doors to the premises at all times.
- The Production is solely responsible for all items of equipment and vehicles, the owner does not accept responsibility for any lost or stolen items.
- To have at least one "appointed first aid person" on site at all times.
- Not to move or touch the owners possessions unless noted in the contract particulars.
- Not to move or operate the owners machinery.
- Avoid identifying the owner, personnel, visitors or tenants, on screen in any manner unless specific permission has been obtained.
- Not to cover smoke detectors without consent and then to ensure they are uncovered after the shot.
- Supply personnel to check the location with the owner after the shoot and complete the Sign Off Sheet.

## Terms:

- Cancellation fees are 100% if cancelled after both parties have signed the Location hire Agreement.
- Film days are 12 hours - Photoshoot days are 10 hours - Unit base is up to 24 hours

**Disclaimer:** All data, imagery, and information is provided without warranty or any representation of accuracy, timeliness or completeness. The content of the information is solely a guideline and is subject to constant change.

Location Reference:	LOC4000
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Description of property
<p>The Wave is a former power station with five floors of pipes and industry glory. Totally decommissioned so you plenty of freedom for stunts and effects.</p> <p>It is situated on a Thames Water sewage treatment works so some lovely smells can occur but the wind usually blows it away and inside any smells disperse.</p> <p>Thames Water's number one priority is the health and safety of all people whilst on its sites and in the event of an emergency, it is possible that all film crew will be asked to leave the site.</p> <p>Once contracts have been signed Thames Water will Transfer the Operational Control of Premises (TOCoP) to the production. This allows the production to assess its own health and safety requirements, hence the crew and cast can wear less or no PPE.</p> <p>Until a ToCop is in place ALL PERSONS MUST WEAR FULL PPE (Personal Protective Equipment) and cover their arms and legs.</p> <ul style="list-style-type: none"> <li>- Hard hat</li> <li>- High visibility vest</li> <li>- Steel toe capped boot</li> <li>- Gloves</li> <li>- Safety glasses</li> </ul> <p>More information is provided on Locality's website <a href="https://www.localityonline.com/105/580/thames-water">https://www.localityonline.com/105/580/thames-water</a></p>

## Property

Areas off limits	some offices in the same building
Rooms available on ground floor	yes - there is a floorplan available
Rooms available on upper floors	yes - there is a floorplan available
Number of floors	5
Outside spaces (garden/roof)	the back of the building is a fenced parking area.
Drive inside building	no
Floor covering required	no
Ceiling height	yes
Noise from schools/transport	none
Is sound proofed?	no

## Access

Permitted hours of access	The Wave could be used at anytime
Specific to the location	Secure site - all persons to be pre-approved for access

Site visit requirements(charged for, escorted, etc)	To comply with H&S all recces must be escorted and all persons to wear 5 point PPE. A register of all persons entering the Premises must be supplied 24 hours prior to access to check persons on/off site.
H&S or PPE requirements	Number one priority is H&S - All crew and personnel associated with the Production will be briefed of the dangers surrounding working on these Premises. This must be attached to the call sheet. The Client must have supplied a H&S RAMS and work within its guidelines.
Shared site/tenants	Yes other contractors work the site
Max persons on site	250
Disabled access	yes via lift
Lift	yes - a goods lift is functioning
Directional signage	may be put up

## Welfare

Toilets	use of on site facilities for up to 10 people only. More thn that production to bring own facilities	Heating	no
WiFi	guest network on site - download speeds 541 Mbps - upload speeds 401 Mbps	Water	yes
Electricity	yes	Shelter	some other spaces within the building may be used with prior permission

## Set Dressing: Can production

Move furniture	This is a decommissioned power station and open to discussion to remove any items.
Drill, nail, stick or fix	yes
Paint	possibly

## Construction: Can production

Attach to building	yes
Dig/excavate	no

## Lighting:

Black out	you would need to access the roof via a gantry and have full RAMS and be clipped on
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Control of lights	yes
Lighting from outside	Possible

### Vehicles:

Access	all vehicles to be pre authorised for access
Parking on site	tech parking on site only - there is no huge area to use for parking although the Crossness Engines Trust has some spaces. Best to organise a base at the nearby leisure centre.
Width/height restrictions	yes there are as identified
Other possible parking areas	Crossness Engines Trust has some spaces. See the map.
Speed limit on site	The speed limit on site is 10-15 mph as signposted. Stunts must not exceed 25 mph Do not take vehicles off road / hardened tracks unless authorised. Wet weather conditions can make the ground become very wet and boggy which will result in vehicles getting stuck and /or causing ground damage. Any ground damage caused will be charged for and to the Reservoir Engineers satisfaction.
Road outside controlled by	Bexley

### Owner will consider allowing:

Animals on site	not allowed
Nudity	authorisation required based on content
Smoking	not allowed on site
Snow / Rain / Wind effects	can be used
Immoral content / Drug scenes	authorisation required based on content
Drones	in some areas yes
Haze / Smoke effects	permitted
Naked flame	in some areas yes - Naked flame, equipment that sparks or any pyrotechnics require advanced permission.

Other points, restrictions or policies associated with this location	<p>The following is prohibited anywhere on Thames Water property: Possession or use of illegal drugs Drinking of alcohol. Smoking, vaping or naked flames. Any real weapon. No under 18 year olds unless an actor. CONTENT Imagery can only be used for a named project, Thames Water does not give permission for photography to be sent to any image libraries. The Thames Water will not entertain any content, promotion or brand that: Could damage the reputation of Thames Water. Involves gambling or illegal betting. Has a distinct political bias or be used for political party propaganda. Involves scenes of an inflammatory nature (racism, violence, inhumanity). Contains explicit nudity, adult only content or scenes of a sexual nature. BRANDING / IDENTITY Thames Water cannot be identified on screen unless specific permission has been obtained in writing. No referencing of Thames Water in any manner, verbally or visually is permitted. No Thames Water insignia, colour schemes or logos are to be identifiable on screen. Avoid identifying any tenant, personnel, or visitors on screen in any manner.</p>
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